

SUNDAY SCHOOL

GREETING & WELCOMING MINISTRY

WHO & WHY SERVE(s) AS SUNDAY SCHOOL GREETERS?

Implementing a new Sunday School Greeting & Welcoming Ministry will require class participation from your adult and young adult Sunday school departments. You may also want to include your senior adult and older youth departments. Sunday school greeters are to be stationed at all church entrances making sure guests and members alike are greeted with enthusiasm, words of encouragement, and assistance when needed. Welcoming words that express love and appreciation for everyone who enters the doors of your church building is the first step toward a successful and growing Sunday school program and church.

HOW WILL IT WORK?

On a monthly schedule different Sunday school classes will be assigned the responsibility to organize volunteers for serving as greeters. Organization and commitment should be stressed and demonstrated by the Sunday school director, department leaders, and teachers. Setting examples of attendance, punctuality, and a willingness to serve is a very important attribute for church leadership. (Use the enclosed form for scheduling and tracking monthly assignments of classes)

WHAT IS THE CLASS RESPONSIBILITIES?

The class responsibilities will be to organize and secure the number of greeters needed to serve their required Sundays. There should be at least two individuals covering each entrance. Greeters should be at their post no later than 20 minutes before the advertised Sunday school start time. Showing up earlier would be appreciated. We recommend volunteers come from your specific class, but regardless it is your class's responsibility to make sure volunteers are present, on time, and ready to serve on your assigned Sundays.

WHAT WILL VOLUNTEERS BE ASK TO DO?

Greeter volunteers should report to a specific location for a group prayer 30 minutes before the advertised Sunday school start time. They should be provided with any needed instructions before going to their designated stations. Greeter volunteers should also be provided with detailed information on classes, teachers, and room locations which will be needed for greeting and escorting first time visitors and guest to a desired class. Greeters should always introduce guest and first time visitors to the class teacher and/or class members. Greeter volunteers should remain at their post until 15 minutes after the advertised Sunday school start time.

WHAT IS THE CLASS TEACHERS RESPONSIBILITIES?

Sunday school teachers are already responsible for arriving at the church no later than 15 minutes before the advertised Sunday school start time. However, on the months their class is assigned greeting duty they should arrive 30 minutes early to lead the group prayer and oversee that greeter volunteers are on time and fulfilling their commitments to serve.

Teachers should use the provided greeter volunteer form to record the names of their class volunteers serving as greeters each Sunday. A copy of the volunteer assignment form should be turned in to our Sunday School Director at least one week prior to the class's month of service. Teachers need to be encouragers, remind volunteers when they are scheduled to serve, and stress the importance of this ministry and their commitment to serve.

God bless and thank you for serving Christ and His Church as Sunday school Greeters.